

Financial Policies The Lodge—Weddings/Special Events



Vision Ministry is thankful that you are interested in using our facilities at The Vision for your event. Our financial policies are designed to facilitate the stewardship of our ministry. We ask that you carefully read over these policies, paying close attention to all time-sensitive items.

A deposit of 50% of your total invoice, a \$150 security deposit, and a signed event agreement form are required to secure your reservation at The Vision. The deposit of 50% of the total invoice is fully refundable and/or transferable up to **60 days prior** to the start date of your reserved time. After 60 days prior to your event, your deposit is non-refundable. The security deposit is not refundable in the event of a cancellation.

Should a date change be needed, notification must be given **60 days in advance** of your original intended date. Any deposits received for that event can be transferred to a later date not extending beyond six months from the originally reserved date. This policy is subject to facility availability.

Lodge Special Event rental pricing is based on the number of people attending your event. If your numbers should change in such a way as to move you to a lower pricing bracket, communication must be made with our offices **60 days prior** to the date of your event. *You are financially responsible for the full amount of the original invoice if any group number changes are not communicated with our office **BEFORE 60 days prior** to the date of your event.*

While we are understanding of events that might occur and keep your special event from taking place, we require notification of cancellation **60 days prior** to the date of your event. *You are financially responsible for the full amount of any reservations made and not cancelled within 60 days before the start of your reservation.*

Bear in mind that any Lodge reservations that are adjusted from a full rental of the Lodge (all rooms, meeting spaces, Banquet Hall, and Game Room) to a room-by-room rental of the Lodge will no longer carry the guarantee of no other parties being in the space simultaneously. Vision Ministry works to make all vacant space available to as many who would like to be on campus at a given time.